



CITY OF ATLANTA

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Mayor

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DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP
Chief Procurement Officer
asmith@atlantaga.gov

October 22, 2014

Dear Potential Proponents:

Re: FC-7428, Sergeants Promotional Testing on Behalf of AFRD

Attached is one (1) copy of **Addendum Number 1**, which is hereby made a part of the above-referenced project.

For additional information, please contact Mr. Art Smalls, Contract Officer, at (404) 865-8521 or by email at asmalls@atlantaga.gov.

Sincerely,

A handwritten signature in cursive script that reads "Adam L. Smith".

Adam L. Smith

ALS/as

FC-7428, Sergeants Promotional Testing on Behalf of AFRD

Addendum No. 1

October 22, 2014

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ADDENDUM NO. 1

This Addendum No. 1 forms a part of the Request for Proposal and modifies the original solicitation package and any prior Addenda as noted below and is issued to incorporate the following:

- **Response to Questions:** Total of 4 questions.
- **The OCC requirements have been modified form the Sheltered Market Program to the Small Business Enterprise Program (SBE).**

The Proposal due date **HAS not been modified** and Proposals are due on **Wednesday, October 29, 2014** and should be time stamped in no later than **2:00 P.M. EST** and delivered to the address listed below:

Adam L. Smith, Esq., CPPO, CPPB, CPPM, CPP
Chief Procurement Officer
Department of Procurement
55 Trinity Avenue, S. W.
City Hall South, Suite 1900
Atlanta, Georgia 30303

****All other pertinent information is to remain unchanged****

Acknowledgment of Addendum No. 1

Proponents must sign below and return this form with Bid response to the Department of Procurement.

Proponents must sign below and return this form with Proposals to the Department of Procurement, 55 Trinity Avenue, City Hall South, Suite 1900, Atlanta, Georgia 30303 as acknowledgment of receipt of this Addendum.

This is to acknowledge receipt of **FC-7428, Sergeants Promotional Testing on Behalf of AFRD** on this the _____ day of _____, 20__.

Legal Company Name of Proponent

Signature of Authorized Representative

Printed Name

Title

Date

Attachment No. 1

1. Question

Is the written test to be administered on a single day and at a single time, or is there a desire for multiple administrations over several days?

Answer

The written exam needs to be administered in a single day and at a single time.

2. Question

Can the department provide an estimated number of candidates who will take the test?

Answer

If all personnel who are eligible apply, there could be approximately 225 candidates.

3. Question

Is the consultant expected to pay for the Interviewers' travel expenses, or is that covered by the AFRD?

Answer

Yes. The winning proponent will cover all interviewer travel expenses. This cost should be included in your cost proposal.

4. Question

Is it possible to modify the provision that requires the local contractor to reside within the Atlanta region in order to bid on this project? As we discussed, it seems that it is in the best interest of Atlanta to cast a wide net in order to obtain the best consultants.

Answer

The OCC requirements have been modified from the Sheltered Market Program to the Small Business Enterprise Program (SBE).